

NEW EGYPT YOUTH SOCCER INC. BYLAWS

Draft 7/26/2025

PREAMBLE These bylaws serve as the basis for the authority of New Egypt Youth Soccer Inc. (NEYS) Executive Board (EB). Any power not expressly limited within these bylaws may be granted to the NEYS Executive Board by four (4) votes recorded in the minutes for that month. The NEYS Executive Board is not limited by any unwritten or otherwise unrecorded agreement. There are five (5) officers of the Executive Board- President, Vice President, Treasurer, Secretary, and Registrar. There are four (4) directors of the Executive Board- Director of Coaches and Referees, Director of Fields and Trainers, Director of Equipment, and Director of Technology and Communication. Only these nine (9) members hold voting rights.

Article 1. NAME

Section 1.01 The name of the corporation shall be “NEW EGYPT YOUTH SOCCER CLUB Inc.”, a nonprofit corporation, hereinafter referred to as “NEYS”. The club shall be commonly known, and may be officially listed for competitive purposes as “NEW EGYPT YOUTH SOCCER”.

Section 1.02 The official mailing address of NEYS will be: NEYS, PO Box 345 New Egypt, NJ 08533.

Section 1.03 The principal office of NEYS shall be located at the Plumsted Township Recreation Building, Brindletown Road, New Egypt, NJ 08533.

Article II. PURPOSE

The purpose of New Egypt Youth Soccer is to provide youth with opportunities to learn about and participate in the sport of soccer by offering programs, tournaments, and other activities to teach the sport of soccer, the spirit of good sportsmanship and fair play while promoting and encouraging the sport of soccer in a safe and fun environment.

Section 2.01 The purposes for which the corporation is organized are:

- A. To develop, promote and govern the game of soccer among youth (up to and including the age of 18 years) and adults within Plumsted Township.
- B. To promote and instill good sportsmanship.
- C. To operate and maintain the recreational soccer program within Plumsted Township. Travel soccer maintains their own program and board, however, nothing in these bylaws prevents a combined recreation and travel board from forming, subject to:
 1. Unanimous vote by NEYS Executive Board to combine recreation and travel boards.
 2. Recreation and travel must maintain separate bank accounts.

- D. To facilitate an ongoing education process for the players, coaches, parents, and general public with respect to the game of soccer and the value of the sport to them.
- E. To enter NEYS teams into other soccer programs and tournaments for the betterment of the players.

Article III. AFFILIATION

Section 3.01 NEYS and its officers and members will be affiliated with and governed by these bylaws and by the rules and regulations of:

- A. FIFA, and
- B. The United States Soccer Association (USSA), and
- C. The New Jersey State Youth Association (NJSYSA). This affiliation may be changed at the discretion of the Board of Directors.

In the event of a conflict between the bylaws and the rules above, the bylaws shall prevail since they are suited to the specific needs of NEYS.

Article IV. INCORPORATION

Section 4.01 NEYS is a non-profit corporation and is incorporated under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Section 4.02 NEYS is not organized for pecuniary profit or financial gain, and no part of its assets, income, or profits shall be distributable to or be used for personal benefit of its members, directors, or officers.

Section 4.03 The officers and directors of the club shall not be individually liable for the club's debts or other liabilities and the private property of such individuals shall be exempt from any corporate debts or liabilities.

Article V. MEETINGS

Section 5.01 The regular meetings of the membership of NEYS will be held on the first Tuesday of each month for at least 11 months each year (schedule to be set at the January meeting), unless otherwise ordered by the Executive Board. Executive Board meetings will be held monthly based on a schedule set by the President.

Sections 5.02 Special meetings may be called by the President or may be called upon request by a minimum of four (4) members of NEYS. The proposed purpose of the meeting will be stated in writing to the NEYS President and posted on the NEYS website prior to the meeting, except in cases of emergency, at least 1-week notice will be given.

Section 5.03 A majority, more than half (5/9), of the currently serving members of the Executive Board shall constitute a quorum at the Executive Board meeting for transaction of business.

Section 5.04 Five (5) general members of NEYS will constitute a quorum at a general membership meeting.

Section 5.05 At all meetings of the general membership, the order of business will be as follows:

- A: Roll Call of Executive Board
- B: Reading and approval of last meeting minutes
- C: Treasurer report
- D: Director reports
- E: Unfinished business
- F: New business
- G: Adjournment

This order may be changed by motion through a majority vote of Executive Board members present.

Section 5.06 The NEYS Secretary will keep a register at all meetings of those members who are present and retain it.

Article VI. AUTHORITY

Section 6.01 NEYS shall exercise through its governing body, the Executive Board, all such powers as may be required to accomplish its stated purpose as listed in Article II. so long as they are not inconsistent with the bylaws, rules and policies and requirements of NJYSA, and/or the laws of the relevant jurisdictions stated in Article III.

Article VII. GOVERNMENT

Section 7.01 The government of NEYS shall be vested in an Executive Board. Each member of the Executive Board shall have full voting privileges on the Executive Board.

Section 7.02 The Executive Board shall consist of the following positions:

- (a) President
- (b) Vice President
- (c) Registrar
- (d) Secretary
- (e) Treasurer
- (f) Director of Coaches and Referees
- (g) Director of Equipment
- (h) Director of Fields and Trainers
- (h) Director of Technology and Communication

In the absence of the Office of the President, or should the position be vacated, the elected Vice President shall assume the responsibilities of the President. Other vacancies on the Executive Board shall be filled by an appointment made by the president, subject to the approval of a majority of the remaining Executive Board members present at the Executive Board meeting immediately following the appointment. Such appointees shall serve until the next regularly scheduled election for that vacancy.

Section 7.03 It shall be the duty of the Executive Board to:

- (a) Determine, direct, promote the aim, purpose and policies of the club; to exercise control over all matters pertaining to the care and conduct of the club, its properties, its finances, and appropriations of funds; and to perform all services necessary thereto.
- (b) To advise the President on matters requiring immediate attention, to aid the President in formulating a program of organization and activity consistent with furthering the aim and purpose of NEYS, and to sponsor and promote such programs.
- (c) To recommend changes to the President related to the structure of the Executive Board, and its supporting committees, regarding the addition or elimination of positions to best suit the needs of NEYS.
- (d) To recommend to the President the creation, modification or cancellation of the policies that support these bylaws.
- (e) Attend each Executive Board meeting, either those regularly scheduled or called on an emergency basis at the discretion of the President or Vice President. No votes by the Executive Board shall be considered official unless a quorum exists at the time of the vote.

Section 7.04 Specific duties of the officers of the Executive Board are as follows:

(a) **President**

The President is the chief executive officer of the league providing general supervision and control of its business. The President shall preside at all meetings of the membership and the Executive Board. The President shall be responsible for the filing of non-profit documentation to the state as required. The President delegates authority, assigns specific functions, creates special committees, and takes similar action adhering to the policies established by the bylaws and to any guidance which may be supplied by the Executive Board. The President, along with the Treasurer or Vice President, shall have the power to countersign all checks and bank withdrawals.

(b) **Vice President**

The Vice President shall succeed to all powers and privileges of the President in his/her absence or resignation. The Vice President shall oversee all Directors, League Representatives, and all Committees formed by the league. The Vice President shall have the duties assigned by the President, which shall include, but is not limited to, preparation of division playing schedules, maintenance of proper insurance coverage through New Jersey Youth Soccer, and administrative functions relative to the acquisition and usage of playing fields. The Vice President shall also ensure the compliance for any and all affiliated programs the league participates in and background checks of any volunteer league members, 18 years or older, who have contact with players as required by Plumsted Township. The Vice President shall serve as the chairperson of all committees formed by the league. The Vice President, along with the President or Treasurer, shall have the power to countersign all checks and bank withdrawals.

(c) **Secretary**

The Secretary shall record and preserve the minutes of all meetings and publish the minutes of all meetings no later than seven (7) days prior to each general meeting. The Secretary shall be responsible for coordinating picture day and awards for the league. The Secretary shall serve as the co-chairperson of the Nomination Committee. The Secretary shall also perform other duties as may be assigned by the President.

(d) **Treasurer**

The Treasurer shall have the charge and custody of, and be responsible for all funds and securities of the league. The Treasurer shall be responsible for depositing all monies in recognized bank accounts of New Egypt Youth Soccer. The Treasurer shall be responsible to prepare and provide a proposed budget, at the close of each seasons' registration, to the Executive Board for review no later than seven (7) days prior to the next general meeting. The Treasurer shall be responsible to prepare and present a monthly report of expenditures,

receipts, balances, and other financial information at each general meeting. The Treasurer shall be responsible to provide a written copy of the monthly report as well as submit all paid receipts that coincide with the monthly report to the Secretary for filing. The Treasurer shall be responsible for preparing an annual report of expenditures, balances, and other financial information, as required by the State of New Jersey in the required format and by the annual meeting (November). The Treasurer shall also perform other duties as may be assigned by the President. The Treasurer, along with the President or Vice President, shall have the power to countersign all checks and bank withdrawals.

(e) **Registrar**

The Registrar will process, record, and register all Recreation players of the league and collect all Recreation registration fees for the league, including workbond, which shall be promptly remitted to the Treasurer. The Registrar shall be responsible for the management of the commercial online registration system with the assistance of the Vice President. The Registrar shall be responsible for registration notifications that will be sent out via email through the commercial online registration system, flyers distributed to the schools and other community groups. The Registrar shall provide the Director of Technology and Communication the registration notifications for publication on social media and the league website. The Registrar shall be responsible to maintain an accurate database of all registered players and to assign each registered player to their appropriate league team on the commercial online registration system. The Registrar shall report unpaid registrations and/or workbond to the Executive Board before the start of each season and shall be responsible for informing members of unpaid accounts. The Registrar shall be responsible for keeping a database of fulfilled workbond as reported by the Director/Committee chairperson in charge of the workbond opportunity. The Registrar shall report unfulfilled workbonds at the end of each season to the Executive Board and shall be responsible for informing members of the unfulfilled workbond at the close of each season. The Registrar is responsible for all registration matters and shall also perform other duties as may be assigned by the President.

Section 7.05 Supporting the officers of the Executive Board shall be a group of individuals known as Directors. The specific duties of the directors are as follows:

(a) **Director of Coaches and Referees**

The Director of Coaches and Referees shall:

- Hold one (1) head coaches meeting each season by league, one week after the season's registration has closed, for the purpose of dividing players registered to participate in a given division into teams in accordance with the bylaws. At that time, league rules will also be distributed and reviewed for the upcoming season.
- Submit team rosters for review by the Executive Board no more than seven (7) days of the head coaches meeting.

- Be responsible for the scheduling of practices and the creation of the In House League (Prek - 2) game schedules, as well as distributing all interleague schedules to coaches.
- Be responsible to ensure coaches are aware of all affiliated league rules and rule revisions as well as ensuring the affiliated league rules are followed.
- Be responsible for recruiting and dispersing all information as it pertains to the education and training of referees and conducting at least one (1) referee meeting prior to the start of each season.
- Be responsible for assigning and paying referees for all league games played in New Egypt, unless a referee assignor has been contracted.and evaluating referee performance regularly.
- Be responsible to review all referee reports and to discuss, as needed, with the Executive Board any disciplinary conduct committed by coaches or players during games.
- Be responsible for maintaining records for coach/referee credentials such as licenses, Plumsted Township Background Screening (NCSI), certifications, etc. in a shared database with the President, Vice President and Secretary.
- Act as the liaison between the coaches/referees and the Executive Board to relay any difficulties that may arise as it pertains to coaches, referees, and league play.
- Appoint with Executive Board approval any additional individuals necessary to assist in meeting his/her duties.

(b) **Director of Equipment**

The Director of Equipment shall:

- Be responsible for maintaining an inventory of the equipment available for the usage of the league, including field equipment.
- Be responsible for the disbursement of equipment to and collection from the coaches each season.
- Be responsible at the end of each season to prepare a projection of total equipment purchases required in order to support the needs of the league.
- Be responsible for the selection and ordering of the league uniform and logo with the approval of the Executive Board.
- Be responsible for the selection and ordering of coach shirts with the approval of the Executive Board.
- Place orders following the review and approval of the purchase proposal by the Executive Board.
- Appoint with Executive Board approval any additional individuals necessary to assist in meeting his/her duties.

(c) **Director of Fields and Trainers**

The Director of Fields and Trainers shall:

- Be responsible to complete and submit all required paperwork for the acquisition and usage of playing fields.
- Be responsible for all maintenance and upkeep of playing fields, which includes but is not limited to, coordinating and ensuring fields are cut, lined, playable, and goals and nets are secure and flags are in place.
- Be responsible for identifying field equipment needs to the Director of Equipment.
- Be responsible for recommending to the Executive Board the determination of the closing and opening of the playing fields for practices and/or games.
- Responsible for coordinating all education and training within the New Egypt Youth Soccer league as it pertains to players and the selection of trainers with the approval of the Executive Board.
- Responsible for coordinating the role of the recreation trainers for players, as well as scheduling in house clinics throughout the season for players to improve their skills and knowledge of the game.
- Responsible for participating in required and optional workshops and other forums offered by the New Jersey Youth Soccer Association to take advantage of technical learning opportunities with the purpose of bringing them back to New Egypt Youth Soccer to inform and educate the Executive Board, coaches, and players.
- In conjunction with the Executive Board, shall identify and/or develop a repository of age-appropriate coaching, training, practice drills, and other helpful technical tools to support coaches and New Egypt Youth Soccer.
- Appoint with Executive Board approval any additional individuals necessary to assist in meeting his/her duties.

(d) **Director of Technology and Communication**

The Director of Technology and Communication shall:

- Be responsible for the overall direction and use of technology for the league.
- Be responsible for maintaining and updating the league website and any other official league communication outlets regularly.
- Be responsible to communicate and distribute registration information and other matters of public interest, including but not limited to, league activities, general membership meetings, approved general membership meeting minutes, weekly game schedules, weekly game results (Intertown league play only), weather updates, and game cancellations on the league website and any other official league communication outlets.
- Appoint with Executive Board approval any additional individuals necessary to assist in meeting his/her duties.

Section 7.06

ADDITIONAL BOARD POSITIONS (NON-VOTING)

The Executive Board will also have Executive Board Trustees and must also assign League Representatives for each age group and coordinators for special committees.

(a) Executive Board Trustees

An Executive Board Trustee shall:

- Be any member of the Executive Board who leaves their board position as a member in good standing for up to two (2) years after they have vacated their position.
- Attend a minimum of eleven (11) Executive Board Meetings in order to remain as an Executive Board Trustee and receive reduced registration for their child as per section 7.08(b)(v) .
- Assist NEYS as directed by the President. Trustees will be permitted to make recommendations during General and Executive Board Meetings, but shall not be entitled to a vote on Executive Board decisions.

(b) In house League Representative (Pre K - 2)

The League Representative for In House shall:

- Attend all general meetings of the league in accordance with the bylaws.
- Outside of uniform pick up night, shall help the Director of Equipment with the distribution of uniforms to the teams in their respective leagues.
- Act as the liaison to the Director of Coaches and Referees for any issues/complaints from their respective division.

(c) CJYS League Representative (Grades 3 - 6)

The League Representative for CJYS shall:

- Attend all general meetings of the league in accordance with the bylaws.
- Be responsible to attend all affiliated league meetings and report to the Executive Board all important dates and program requirements and matters that will go to vote on the affiliated league level. The League representative will carry all voting powers on behalf of the New Egypt Youth Soccer league.
- Supply a written report, as needed, to the Secretary for filing purposes of anything of interest to the league from the affiliated league meetings.
- Be responsible to keep the Executive Board abreast of all affiliated league rule revisions.
- Be responsible to collect score reports of all home games and report the scores to the appropriate leagues in a timely manner so that team standing can be determined.

- Along with the respective team coach and the Director of Coaches and Referees, reschedules games as necessary due to weather or other unforeseen circumstances.
- Outside of uniform pick up night, shall help the Director of Equipment with the distribution of uniforms to the teams in their respective leagues.
- Act as the liaison to the Director of Coaches and Referees for any issues/complaints from their respective divisions.

(d) **3M League Representative (Grades 7 -12)**

The League Representative for 3M shall:

- Attend all general meetings of the league in accordance with the bylaws.
- Be responsible to attend all affiliated league meetings and report to the Executive Board all important dates and program requirements and matters that will go to vote on the affiliated league level. The League representative will carry all voting powers on behalf of the New Egypt Youth Soccer league.
- Supply a written report, as needed, to the Secretary for filing purposes of anything of interest to the league from the affiliated league meetings.
- Be responsible to keep the Executive Board abreast of all affiliated league rule revisions.
- Be responsible to collect score reports of all home games and report the scores to the appropriate leagues in a timely manner so that team standing can be determined.
- Along with the respective team coach and the Director of Coaches and Referees, reschedules games as necessary due to weather or other unforeseen circumstances.
- Outside of uniform pick up night, shall help the Director of Equipment with the distribution of uniforms to the teams in their respective leagues.
- Act as the liaison to the Director of Coaches and Referees for any issues/complaints from their respective divisions.

(e) **Committee Chairpersons**

- The President may assign additional coordinator roles for special committees as needed.

Section 7.07 ELECTIONS AND APPOINTMENTS

(a) Elections for NEYS shall be held at the soccer fields or another location as chosen by the Executive Board on or about the third weekend of October of each year. All expiring terms for positions must be communicated to the membership and nominations solicited. Nominations for each position up for election may be made any time from January 1st through the election. Any regular member in good standing may make a nomination. A member shall be defined as any person who has a child currently participating in the NEYS organization and all fees are

paid up to date. Both nomination forms, and election ballots will be collected via electronic form and will be tallied by one (1) non Executive Board member, Secretary, and the Vice President.

(b) The member of the Executive Board shall be elected as provided by these by-laws and shall hold office for a period of two (2) years or until their successors are duly elected or appointed. To assure continuity on the board, the election for members of the Executive Board shall be staggered as follows:

(i) Terms beginning in even numbered years- Vice President, Treasurer, Registrar, Director of Coaches and Referees, and Directors of Fields and Trainers.

(ii) Terms beginning in odd numbered years- President, Secretary, Director of Equipment, and Director of Technology and Communication.

(iii) In order to hold the office of President, the nominated person must have previously served on the Executive Board of NEYS for at least one year.

(iv) If no nominations are made for an expiring position, the current holder may choose to remain in the position for another two (2) year term. In the event the current position holder does not wish to serve another two (2) year term, they may choose, in order to preserve the continuity of the board, to hold the position until another candidate can be found to fulfill the remaining term. In this event, the person leaving the position early is still considered to be in good standing.

(v) A person elected to the Executive Board of NEYS will pay half of the registration fee, per child, of the division their child is registered in each season. Registration is to be paid at the beginning of each season.

(c) If an Executive Board member must be appointed because a position is open or vacated and it is not the designated time of year for election, the appointed individual must still be elected to the position by the twelfth month during election time. Appointments shall not exceed 11 months.

Section 7.08 REMOVAL FROM OFFICE

(a) Any member of the Executive Board shall be considered for removal of office should they fail to meet the commonly accepted standards for the office. Examples of such standards include, but are not limited to:

(i) Failure to comply with these bylaws

(ii) Be convicted of a crime

(iii) Display behavior that contradicts with the acceptable ethics/code of conduct policies of NEYS and Plumsted Township

(iv) Failure to attend regular meetings

(v) Be derelict in performance of their assigned duties

(b) Removal of a member of the Executive Board shall be with a 2/3 majority Executive Board vote and a 1/2 majority vote of general members in good standing in attendance at the meeting where such vote is taken.

Section 7.9 PLAYER'S SERVED

(a) Players in the youth divisions of the recreation and other external programs shall be, approximately, between the ages of 4 and 18 years (Pre-K to 12th Grade). No player under 4 prior to 4/1 for spring and 10/1 for fall may play in that season.

Section 7.10 GENERAL MEMBERSHIP

- 1) Any person eighteen (18) years of age and older, who is actively involved in NEYS as follows: parent of registered player, coach, assistant coach.
- 2) General members are granted all the rights delineated by these bylaws.
- 3) A general membership may be terminated by majority vote of the Executive Board at any regular or special meeting of the Executive Board as provided in the bylaws. Termination may be appealed by motion on a vote of 2/3 of the general membership in attendance at the next general membership meeting.

Section 7.11 VOTING

- 1) An individual shall be defined as a member in good standing if they have a child playing in NEYS during the season in which the elections are held and all fees are paid up to date.
- 2) Each household can cast one ballot per household.

Section 7.12 There shall be a minimum of eleven (11) meetings of the Executive Board per year. Meetings held through virtual means will count towards the minimum meeting requirement as long as a quorum exists of the Executive Board.

Section 7.13 General Membership meetings shall be conducted in accordance with Robert's Rules of Order.

Article VIII. FINANCIAL OWNERSHIP

Section 8.01 All money raised or assessed by any players, teams, or other organization representing itself as part of NEYS, regardless of the method, is the property of NEYS and cannot be dispersed in any manner inconsistent with these bylaws.

Section 8.02 The Executive Board shall decide on any questions regarding ownership and disbursement of NEYS funds.

Section 8.03 The Treasurer shall maintain such checking and/or savings and/or investment accounts in the name of NEYS at a bank or other accredited financial institution as may be approved by the Executive Board.

Section 8.04 The President and Treasurer shall be the designated card holders of NEYS debit cards. Any transactions cannot occur in any manner inconsistent with these bylaws.

Section 8.05 The Treasurer shall be designated as the primary agent of NEYS on all club accounts.

Section 8.06 The Treasurer shall track all club accounts on a monthly basis and shall report the status of the same at each Executive Board and general membership meetings.

Section 8.07 The Treasurer shall report and make available a review of receipts and disbursements for a period of 12 months. This shall be done annually.

Section 8.08 Two signatures are required on all checks written on behalf of NEYS. The treasurer may sign with either the President or Vice President or the President and Vice President may sign together with the Treasurer's approval.

Section 8.09 Funds of NEYS, to pay properly documented invoices to support the operation (i.e. debts occurred in support of the normal operation of the recreation programs), may be dispersed by the treasurer. Disbursement of NEYS funds below \$500 for reasons other than to support normal operating expenses can be directed by the President. Disbursement of funds for such reasons other than to support normal operating expenses over \$500 must be approved by at least five members of the Executive Board. If the nature of such disbursement requires 3 competitive bids, the bids must be provided by-way-of mail or email to the Executive Board before any such disbursement can be approved.

Section 8.10 All fund-raising projects, regardless of type, held or supported by an organization representing itself as part of NEYS must be approved in advance by the Executive Board. This must be done a minimum of seven days prior to the event, or expenditure of any NEYS controlled funds required for the event, whichever comes first.

Section 8.11 Financial documents and records shall be retained for a period of at least 5 years from origination.

Section 8.12 Use of funds, not collected from registration or fundraising, such as those provided by Plumsted Township or other similar organization is to be governed as follows:

- A. Such funds are not to be used to cover expenses normally covered by registration fees, including but not limited to the purchase of balls provided to players, uniforms, referee fees, and trainers.
- B. Such funds are meant to be used for capital purchases used across multiple seasons, including but not limited to goals, nets, field paint, insurance, website, first aid kits, ice packs, printing, mailing, coaches shirts, etc.
- C. Funds to be used in accordance with rules as set forth by the Rec Board.

- D. The NEYS Executive Board must choose how to allocate funds as proposed by and agreed to by board members by majority vote.
- E. The window for using funds closes on or about November 15th of each year. Any funds not allocated for purchase by October 15th of each year may be spent, to benefit the league, at the discretion of the Executive Officers.

Article IX. COACHES

Section 9.01 No individual shall act as a coach or assistant coach for a recreation team without being so designated by the Executive Board or its designee.

Section 9.02 All coaches shall complete Rutgers S.A.F.E.T.Y. youth sports training as designated by the Executive Board prior to the start of the soccer season.

Section 9.03 All coaches must complete a KID SAFE form which will be retained by NEYS for a period of two years.

Section 9.04 All coaches must complete the NCSI Background every two years as required by the Township of Plumsted prior to the start of the season.

Section 9.05 All coaching positions are to be renewed each season, and the privilege to coach in NEYS is at the discretion of the Executive Board. The Executive Board may remove a coach at the start of each season if it is determined by the Executive Board that such a move would be a benefit to the team or because of improper conduct.

Section 9.06 Any coach proven to have exhibited improper behavior during a season, as designated by the Plumsted Township Code of Conduct, is subject to sanction and/or dismissal by the Executive Board. The disciplinary committee, which includes the officers of the Executive Board and the Director of Coaches and Referees, shall hold a meeting with the subject individual. Should such a determination be made that there is grounds for a removal or suspension, a special meeting will be called with the Executive Board. If it is determined by the Executive Board that the subject individual is to be sanctioned or dismissed, the individual has the right to appeal this determination in writing within 15 calendar days of notification. The Executive Board will then convene a special meeting of the Executive Board for a hearing. The Executive Board will go into closed session to deliberate and make a motion for a vote. The subject individual will be notified immediately of the Executive Board's Decision.

Section 9.07 COACHING GUIDELINES

- a. Coaches should hold at least one practice per week until such time as daylight does not permit, normally the second or third week in October.

- b. Coaches must end outdoor practice at least 5 minutes before sunset, unless artificial lighting is available such as the lights at the rec fields. Light from parked cars or adjacent fields is considered inefficient. The light used must be light installed or placed (e.g. movable lights) specifically for the field in use.
- c. Coaches should communicate practice and games at the start of each week.
- d. Players are given equal playing time regardless of practice attendance, behavior, skill, etc. A player may request additional rest time resulting in less than equal playing time.
- e. Players that do not start the first half of a game should be offered the chance to start the second half.
- f. Only players registered with NEYS for the current season may participate in practice. Practices may be co-ed, provided that the coach has discussed with all parents and there are no objections raised.
- g. Coaches may hold scrimmages with other NEYS teams at any time. Coaches may hold scrimmages with teams from other towns provided that the Director of Coaches and Referees is made aware of the date, time, and place at least one week in advance of the scrimmage.
- h. Coaches, in conjunction with their league liaison and Director of Coaches and Referees, should make all reasonable efforts to reschedule a game cancelled due to weather or other reasons. While Sunday games are not forbidden, it is recommended that the coaches try to avoid Sunday games, especially for In House and CJYS Leagues. The 3M league does regularly schedule Sunday games for regular play.
- i. Coaches are required to attend meetings as scheduled.
- j. Coaches are required to monitor the behavior of spectators and address any actions forbidden in the code of conduct. During home games, coaches may, at their sole discretion, ask that the game be paused in order to address the code of conduct violations, or may stop a game if they believe it may not be conducted in accordance with the code of conduct. During away games, the home opposing coach is in control but a NEYS coach may choose to remove their team from a game if they deem there is no other recourse.

Article X. RECREATION PROGRAM

Section 10.01 The recreation program will begin at age 4. Players must be 4 years old by 10/1 to be eligible for Fall and by 4/1 to be eligible for Spring. Division/age groups are determined thereafter, based on the number of players registered and determined by their school year, which runs September 30 to October 1 for each year. A player who is not registered for school according to the date of their birth, having been held back, or for other reasons, may choose to play in the division that corresponds to either their birth year or school year.

Section 10.02 The exact age break for each division shall be determined based on the number of players registered. If possible - each division shall have two boys and girls teams. However, coed play shall be allowed if there is insufficient players registered to provide proper boy/girl split within a division. Girls may choose to play on a team designated as a boys' team, however if a girls' team exists for that age group, they should be encouraged to play on a girls' team. A boy may not play on a team designated as a girls' team unless allowed by the league. A team is a boys' team if there is one (1) boy on the team.

Section 10.03 No player shall be eligible for a registration refund once uniforms are ordered, which is normally thirty days before the start of the season. The only exceptions are illness, injury, or the relocation of the family from the area.

Section 10.04 NEYS shall operate a fall season and a spring season each year. Registration fees for each season shall be set by the Executive Board prior to the commencement of sign-ups for each season. NEYS reserves the right to cancel any portion of the spring season due to low turn-out.

Section 10.05 In order to conduct either the fall or spring Season the NEYS Executive Board may choose to charge a Work Bond fee, normally \$50.00 per family. The Executive Board will deposit into league funds the checks of any members who do not complete a work bond. The Executive Board may choose to allow a work bond activity completed in one season to count towards completion in another. Coaches and assistant coaches are exempt from work bond.

Article XI. INTERLEAGUE PROGRAMS

Section 11.01 The interleague programs shall be governed by the appropriate by-laws for the Central Jersey Youth Soccer League and the 3M League. All interleague coaches will abide by these policies. The Executive Board determines sanctions for any coach not adhering to the rules. It is the responsibility of each coach to familiarize themselves with these policies and will be immediately bound by them upon being granted an interleague coaching position by NEYS.

Section 11.02 NEYS may offer, as policy, for players to contribute \$10 towards league tournament fees with NEYS to cover the balance. This assumes an entry fee of \$300 per team. If fees are in excess of \$300, NEYS has the right to ask players to contribute more than \$10.

Article XII. AMENDING BY LAWS

Section 12.01 Motions to amend these bylaws must be made in writing and must be signed by five (5) Executive Board Members in good standing.

Section 12.02 Any motion to amend these bylaws must be read at a general membership meeting, and openly distributed in writing or posted on the website to the general membership at least 30 days in advance. A vote will then be held at the next regularly scheduled general

meeting. Approval of the motion must be with a majority vote of the members in good standing present at the time of the vote.

Article XIII. PARLIAMENTARY AUTHORITY

Section 13.01 The rules contained in the current edition of Robert's Rules of Order, newly revised, will govern NEYS in all cases to which they are applicable and in which they are consistent with these bylaws, and any special rules of the order NEYS may adopt.

ARTICLE XIV. DISSOLUTION OF THE ORGANIZATION

Section 14.01 In the event that the organization shall cease to exist, any and all assets shall be distributed as provided in the Certificate of Incorporation and under Section 501(c)(3) of the Internal Revenue Code.